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Government of India
Ministry of Commerce and Industry
Department of Commerce
Directorate General of Foreign Trade

Vanijya Bhawan, New Delhi

Dated: 04th November, 2025

OFFICE MEMORANDUM

Subject: Constitution of Import Facilitation Council under the Chairmanship of Director General of Foreign Trade (DGFT) – Reg.

The undersigned is directed to inform that in pursuance of the directions of the Cabinet Secretariat, it has been decided to constitute an Import Facilitation Council under the Chairmanship of the Director General of Foreign Trade (DGFT) in the Department of Commerce.

2. The objective of the Import Facilitation Council is to provide institutional support and guidance to importers by-

- Identifying and disseminating information on alternate suppliers, both domestic and international, for critical imported products;
- Assessing import dependency and potential vulnerabilities in key supply chains;
- Facilitating coordination among stakeholders to address disruptions arising from trade restrictions or global supply constraints; and
- Suggesting policy measures to enhance resilience and self-reliance in import-dependent sectors.

Detailed DoP will follow later.

3. The composition of the **Import Facilitation Council** will be as under:

- i. Joint Secretary or equivalent Officer, Supply Chain SMD, Department of Commerce.
- ii. Joint Secretary or equivalent Officer, concerned Product Division of the Department of Commerce.
- iii. Joint Secretary or equivalent officer from CBIC.
- iv. Joint Secretary or equivalent officer from the Rules desk, TNM WTO division.
- v. Joint Secretary or equivalent officer concerned Line Ministry.
- vi. Director General / Additional Director General, FIEO.

- vii. Representative from CII and FICCI.
- viii. Chairman / Regional Head of EPC / Agency concerned with the product.

4. The Council shall meet periodically to review issues relating to import facilitation, supply chain disruptions, and availability of alternate sources of supply:

These issues with the approval of the competent authority.


(Raman Kumar)

Deputy Director General of Foreign Trade

Tel No – 23038769

To

1. Commerce Secretary (with a request to nominate suitable officers from Supply Chain SMD / Product Division / Rules desk, TNM WTO Division)
2. Secretary, Ministry of Electronics and Information Technology (MeitY)
3. Secretary, Department of Agriculture and Farmers Welfare
4. Secretary, Department of Food and Public Distribution
5. Secretary, Department of Chemicals and Petrochemicals
6. Secretary, Department of Fertilizers
7. Secretary, Ministry of Steel
8. Secretary, Department for Promotion of Industry and Internal Trade (DPIIT)
9. Secretary, Ministry of Textiles
10. Secretary, Ministry of Environment, Forest and Climate Change (MoEF&CC)
11. Secretary, Ministry of Food Processing Industries
12. Chairman (CBIC), Department of Revenue
13. Director General / Additional Director General, FIEO
14. Director General, Confederation of Indian Industry (CII)
15. President, Federation of Indian Chambers of Commerce and Industry (FICCI)
16. Chairman Export Promotion Council (EPC)

Copy to:

1. PPS to DGFT
2. Ms. Sweta Mohanty, Director, Cabinet Secretariat