

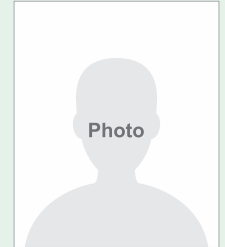


Bank Aisa Dost Jaisa

ANNEXURE - A1 (CKYC Application form | Related Person)

Important Instructions:

- A) Fields marked with '*' are mandatory fields.
- B) Tick '✓' wherever applicable.
- C) Please fill the form in English and in BLOCK letters.
- D) Please fill the date in DD-MM-YYYY format.
- E) For particular section update, please tick (✓) in the box section number and strike off the sections not required to be uploaded.
- F) Please read section wise detailed guidelines/instructions at the end.
- G) KYC number of applicant is mandatory for update application.
- H) Related Person: Guardian/ Assignee/ Authorized Representative for Minor.



For office use only

Customer ID Application Type* ☐ New ☐ Update ☐ Delete

KYC Number (Mandatory for KYC update request)

1. Details of Related Person (Please refer instruction D & E at the end)

☐ Addition of Related Person ☐ Deletion of Related Person ☐ Updation

KYC Number of Related Person (if available)*

Related Person Type* ☐ Guardian of Minor ☐ Assignee ☐ Authorized Representative

Name*	Prefix	First Name	Middle Name	Last Name

(If KYC no. and name are provided, Below details are optional)

Maiden Name	Prefix	First Name	Middle Name	Last Name

Father / Spouse Name	Prefix	First Name	Middle Name	Last Name

Mother Name	Prefix	First Name	Middle Name	Last Name

Date of Birth* - - Gender* ☐ M-Male ☐ F-Female ☐ T-Transgender

PAN* ☐ Form 60 furnished

2. Proof of Identity and Address* (Please refer instruction B at the end)

I) Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A - Passport Number ☐ B - Voter ID Card

☐ C - Driving License

☐ D - NREGA Job Card

☐ E - National Population Register Letter

☐ F - Proof of Possession of Aadhaar

II) E-KYC Authentication III) Offline verification of Aadhaar

Address

Line 1*

Line 2

Line 3

City/Town/Village*

State/U.T

State/U.T Code* Country

ISO 3166 Country Code*

3. Current Address Details (Please refer instruction B at the end)

	Same as above mentioned address (In such cases address details as below need not be provided)
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I) Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

[illegible][illegible][illegible][illegible][illegible]

II) E-KYC Authentication								III) Offline verification of Aadhaar								
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IV) Deemed Proof of Address - Document Type code (Please refer instruction B (6) at the end)

Address[illegible][illegible][illegible]

City/Town/Village*					
District*					
Pin/Post Code*					

State/U.T State/U.T Code* Country ISO 3166 Country Code*

4. Contact Details (All communications will be sent to Mobile Number / Email-ID provided) (Please refer instruction C at the end)

Tel. (Off.) [] [] [] - [] [] [] [] [] [] Tel. (Res.) [] [] [] - [] [] [] [] [] []

Mobile

[illegible]

5. Remarks (If any)

[illegible]

6. Applicant Declaration

- I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. My personal/ KYC details may be shared with Central KYC Registry.
- I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.

[illegible]

Signature / Thumb Impression of Applicant

7. Attestation / For office use only

Documents Received ☐ Certified copies ☐ E-KYC data received from UIDAI ☐ Data received from offline verification ☐ Digital KYC Process
☐ Equivalent e-document ☐ Video Based KYC

KYC VERIFICATION CARRIED OUT BY (To be completed mandatorily)

[illegible][illegible][illegible][illegible]

Sol ID				
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Date - -

Employee Signature

Institution Details

Name	I	D	B	I		B	A	N	K		L	I	M	I	T	E	D
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Code	I	N	2	0	3	2
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Institution Stamp

Instructions / Check list / Guidelines for filling Individual KYC Application Form

A. Clarification / Guidelines on filling 'Personal Details' section

- 1. Name:** The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected .
- 2. One the following is mandatory:** Mother's name, Spouse's name, Father's name.

B. Clarification / Guidelines on filling 'Current Address Details' section

- In case of deemed **Proof of Address** such as utility bill, the document need not be uploaded on CKYCR.
- Proof of Address** to be submitted only if the submitted **Proof of Identity** does not have current address or address as per **Proof of Identity** is invalid or not in force.
- State / U .T Code and Pin / Post Code will not be mandatory **for overseas addresses**.
- In Section 2, one of I, II, and III is to be selected. In case of online E-KYC authentication, II is to be selected.
- In Section 3, one of I, II, III and IV is to be selected. In case of online E-KYC authentication, II is to be selected.
- List of documents for 'Deemed Proof of Address':

Document Code	Description
01	Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill).
02	Property or Municipal tax receipt.
03	Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings , if they contain the address.
04	Letter of allotment of accommodation from employer issued by State Government or Central Government Departments, statutory or regulatory bodies, public sector undertakings , scheduled commercial banks, financial institutions and listed companies and leave and licence agreements with such employers allotting official accommodation.

- The Bank shall redact (first 8 digits) of the Aadhaar number from Aadhaar related data and documents such as proof of possession of Aadhaar, while uploading on CKYCR.
- "Equivalent e-document" means an electronic equivalent of a document, issued by the issuing authority of such document with its valid digital signature including documents issued to the digital locker account of the client as per rule 9 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016.
- 'Digital KYC process' has to be carried out as stipulated in the PML Rules, 2005.

C. Clarification / Guidelines on filling 'Contact Details' section

- Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-9999999999).
- Do not add '0' in the beginning of Mobile number.

D. Clarification / Guidelines on filling 'Related Person Details' section

- Provide KYC number of related person, if available.

E. Clarification on Minor

- Guardian details are optional for minors above 10 years of age. However, in case guardian details are available for minor above 10 years of age, the same (or CKYCR number of guardian) is to be uploaded.